

**COLLEGE OF NATURAL SCIENCES**  
**Course & Curriculum Committee 2016-2017**  
 Agenda for 10/13/16 Meeting  
**WCH 3.102**

I. Legislative Changes

None

II. Course Inventory Changes

None

III. 2018-20 catalog legislation process and timeline:

- **Fall 2016 and early Spring 2017:** departmental curriculum committees draft proposals and present them to departmental faculty for approval/revision
- **Spring 2017:** Course and Curriculum committee members schedule time at C&C meeting to present proposals for approval/revision
- **Summer 2017:** Associate Dean sends email to general CNS faculty pointing to curriculum website to review and comment on proposed legislation
- **September 2017:** Last-minute revisions due to general CNS faculty comments. Subsequent review by departmental and Course and Curriculum committee. All approved legislation forwarded from Course and Curriculum to Office of General Faculty by **September 29, 2017**

IV. Fall 2016 Meetings and Course Inventory Proposal Deadlines

Date	Day of Week	Time	Location	Deadline for Course Inventory proposals
Oct 25, 2016	Tuesday	8:15 am	WCH 3.102	Oct 21, 2016
Nov 3, 2016	Thursday	8:15 am	WCH 3.102	Oct 21, 2016

V. Committee Deadlines

Initiative	Deadlines
Fall Course Inventory Access Period	<p><b>September 1, 2016 through November 11, 2016</b></p> <ul style="list-style-type: none"> <li>• During the Fall Access Period, changes to the following course attributes may be submitted:</li> </ul> <p style="margin-left: 40px;">Creating a new course</p> <p style="margin-left: 40px;">Adding, dropping, or reinstating a course</p> <p style="margin-left: 40px;">Changing the value in semester hours</p> <p style="margin-left: 40px;">Changing the number or type of contact hours</p> <p style="margin-left: 40px;">Changing the course title</p> <p>Please note that changes approved during this period will be reflected in the <b>Fall 2017 Course Schedule</b></p>